



# THE DIOCESAN COMMUNICATOR

Diocese of Marquette, P.O. Box 1000, Marquette, MI 49855  
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**Note:** Please contact Sheila Wickenheiser at 800-562-9745 ext. 131 for questions/problems regarding receipt of the Diocesan Communicator. The Communicator is available on the Diocesan website at [www.dioceseofmarquette.org](http://www.dioceseofmarquette.org).

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OFFICE OF THE BISHOP  
Most Reverend Alexander K. Sample

**Week of Prayer for Christian Unity:**

The Week of Prayer for Christian Unity, celebrated each year in January, is a designated time for prayer and study, to deepen the spiritual foundation in the quest for unity in the Church. The 2007 theme is *“Open our Ears and Loosen our Tongues.”* (Mark 7:31-37) Pope Benedict has made ecumenical issues a priority and continues to remind us of the centrality of spiritual ecumenism in building up the unity of Christ’s Body. The week of prayer is an occasion for parishes, educational institutions and dioceses to deepen an ecumenical spiritual life together with other Christians. Resource materials can be found at: [www.geii.org](http://www.geii.org)

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OFFICE OF THE CHANCELLOR  
Reverend Benedetto J. J. Paris

**FROM THE OFFICE OF THE CHANCELLOR  
REV. BENEDETTO J.J. PARIS**

**ANNUAL COLLECTION FOR RETIREMENT FUND FOR RELIGIOUS**

By now you have received information from the United States Conference of Catholic Bishops concerning the Collection for Retirement Fund for Religious which will be held on November 9-10, 2006. Once completed, please submit the collection to the Diocese of Marquette office. ***Please note:*** this collection does not support the retired clergy of our diocese. There has been a popular misconception that the money from this collection aided our senior priests, but this is not accurate. For our retired priests we have the St. Joseph Association (SJA). Donations to the SJA are also welcomed and greatly appreciated.

**ANNULMENTS--CONCERNS AND QUESTIONS—PART IV:**

In the last issue of *The Communicator*, we studied section A of the annulment application. This month, we look at Section B which could be best described as the ‘heart’ of the annulment process for reasons which will become apparent. In Section B, we look at the actual time that the couple had been in a relationship (courtship) with each other. As you notice on your form, you can see that this section is quite important because we in the tribunal are looking for “patterns.”

Notice the information that is requested: how the couple met, their ages at the time of their meeting, the length of the courtship, their common interests, and problems in dating, whether or not there were any break ups, how they decided to marry, et cetera. As you can see, these questions (and the answers that are provided) will be able to give the judge of the case a large picture about the eventual married life of the couple. Usually, when a couple marries under pressure (and this is invariably due to an unplanned pregnancy), the case is quite easy for us in the tribunal because this pregnancy may have been an extenuating circumstance that somewhat 'forced' the couple to marry in order to legitimize the birth of the child. Therefore, there was a defect of discretion of judgment on the part of the Petitioner and Respondent if this was the sole reason for the couple to marry.

There are other aspects of the pre-marriage life of the couple that are scrutinized as well. For example, prior to the wedding were the Petitioner and Respondent excited about their upcoming nuptials? Were there any doubts on the part of either of the parties? Was there any opposition to the marriage? I usually advise people that when I choose Canon 1095, °2 as the grounds for the case (the canon states: "The following are incapable of contracting marriage: those who suffer from a *grave lack of discretion of judgment* [emphasis mine] concerning the essential matrimonial rights and obligations to be mutually given and accepted) it is because one of the parties said in their minds: "I do" but in their hearts it was "I really don't." This could certainly be clarified at this point in this section of the annulment process application.

As it was stated, this section is very important in the annulment application. Please encourage the petitioner to complete this section to the best of their ability. The patterns that were mentioned earlier are usually present in the 'dating' phase of a relationship, and it is from these patterns that other behaviors manifest themselves and make it apparent that the subsequent marriage will probably be declared null.

Next month, we will look at section C of the annulment application.

### **MONITUS:**

Here is a recent listing of advisories from the United States Conference of Catholic Bishops concerning the following individuals:

**Fr. Krzysztof Misiura:** The Archdiocese of Denver has advised the conference of its concerns regarding Fr. Misiura. He had previously enjoyed the faculties of the Archdiocese but they have been withdrawn and Fr. Misiura has been suspended due to his absence from the Archdiocese.

**Missionary Society of Our Lady of the Blessed Sacrament:** It has been reported that this society has been suspended from its activities pending the results of an investigation by the Holy See. Two of its founders live in the Houston, Texas area. Some priests and laity associated with the Society live in several places in the United States. They should be aware of the investigation by the Holy See.

If you have any contact with these individuals and need further information, please notify Fr. Ben Paris at the Chancery (906) 227-9111 or at (906) 630-5101.

### **NEWS FROM THE ARCHIVES:**

The Diocese of Marquette adopted an archival policy in 1991, based on the manual of David Gray, from the Diocese of Bismarck. If anyone needs a copy of the policy or help with their Parish or School archives, please contact the Diocesan Archives. The Sacramental Policy Manual is on line. Please note, that in our Diocese we have had cases of fraudulent requests for Sacramental information. It is necessary that you have something in writing before giving out information. If you need a form for release of Sacramental Record information, we would be happy to email our form to you. Identity theft is one reason for unscrupulous people to ask for copies of records. If you have any questions contact [edelene@dioceseofmarquette.org](mailto:edelene@dioceseofmarquette.org) or (800) 562-9745.

Please remember when using the Diocesan Archives an appointment is required. This allows us the time to retrieve materials, schedule appointments and follow professional guidelines and standards of preserving materials such as humidity and temperature control.

We are also looking to collect materials on all the parishes, especially when you have celebrations! (Thank you to Holy Family in Flat Rock for the wonderful memento's of their 100<sup>th</sup> and the 60<sup>th</sup> anniversary DVD of Msgr. Louis Cappel.)

A little bit more about the archives and the professionalism we are striving to achieve –

**Purpose:** The Diocese of Marquette recognized the importance of educating the Diocese and general public about archival ethics by codifying ethical principles to guide the work of the archivists. This code provides a set of principles to which the Diocesan archivist aspires.

**Professional Relationships:** Archivists select, preserve and make available historical and documentary records of enduring value. Archivists collaborate and respect its mission and collection policy following the guidelines presented in the Diocese of Marquette policy manual established in 1991. The archivist is available to work with institutions within the diocese, colleagues and users.

**Judgment:** The Diocesan Archivist should exercise professional judgment in acquiring, appraising, and processing historical materials. They should not allow personal beliefs or perspectives to affect their decisions.

**Trust:** The Diocesan archivist should not profit or otherwise benefit from their privilege access to and control of Historical records and documentary material. They must respect the confidentiality of records.

**Authenticity and Integrity:** The Diocesan Archivist strives to preserve and protect the authenticity of records in their holding by documenting their creation and use in hard copy and electronic formats. They have a fundamental obligation to preserve the intellectual and physical integrity of those records. The archivist is to guard the provenance of the records and the integrity of the collection for the future.

**Access:** The Diocesan Archivist promotes open and equitable access to their services and the records in their care without discrimination or preferential treatment, and in accordance with legal requirements and archival polices. The archivist may place restrictions on access for the protection of privacy or confidentiality of information in the records.

**Privacy:** The Diocesan Archivist protects the privacy rights of donors and individuals or groups who are the subject of records. They respect all users' right to privacy by maintaining the confidentiality of their research and protecting any personal information collected about them in accordance with federal law.

**Security/Protection:** The Diocesan Archivist protects all documentary materials for which they are responsible and guard them against defacement, physical damage, deteriorations and theft.

**Law:** The Diocesan Archivist must uphold Canon Law pertaining to the archives, as well as federal, state and local laws.

#### **OCTOBER CENSUS & OCD UPDATES:**

Most October Census and updates for the Official Catholic Directory came to us in a very timely manner this year. Just wanted to give all of you a huge **Thank you!**

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## MINISTRY PERSONNEL SERVICES

Steven J. Lynott

### **SCOUTING NEWS:**

Father Al Mott has been appointed by Bishop Sample as Scout Chaplain for the Boy Scouts. Orders for Scout Emblems should not be sent to Fr. Mott, however. The emblem orders are still filled through the diocesan office. Send your request to: Diocese of Marquette, P.O. Box 1000, Marquette, MI 49855 Attention: Mary Jeske Thank you!

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## COMMUNICATION SERVICES

Loreene Zeno Koskey

### **OPENING MASS FOR DIOCESAN SESQUICENTENNIAL: JAN. 14**

The Diocese of Marquette will open its sesquicentennial year with a special Mass on Sunday, January 14, 2007 at 2:00 p.m. ET/1:00 p.m. CT at Holy Name of Mary Parish in Sault Ste. Marie. Please refer to the Bulletin Announcements section for a notice that can be printed in your parish bulletin(s) to encourage parishioners to participate in this event. Also remember that if you are going to use the Diocesan Sesquicentennial Prayer Cards (that were distributed to pastors at the vicariate planning meetings) during your weekend liturgies, January 13 and 14 is the suggested weekend to begin reciting that prayer.

### **2007 MONTHLY DIOCESAN SESQUICENTENNIAL CALENDAR PRAYERS**

The sesquicentennial calendar of the diocese contains a prayer for each month of the year that touches upon a different aspect of the living church in our diocese. Parishes that did not purchase the calendar can still invite their parishioners to recite these prayers at home by printing them in their parish bulletins. For the coming year every issue of the Diocesan Communicator will carry the next month's prayer. Please refer to the Bulletin Announcements section for the January 2007 prayer. You may also wish to include the subject of each monthly prayer in the General Intercessions at Mass for that month.

### **CELEBRATING THE WISDOM OF BISHOP FREDERIC BARAGA**

The Diocesan Sesquicentennial Committee would like to increase the awareness of Bishop Frederic Baraga's life and holiness, in addition to his cause for sainthood, throughout the Diocese of Marquette's 150<sup>th</sup> anniversary year of 2007.

Please refer to the Bulletin Announcements section for brief notices about Bishop Baraga that can be published every week in your parish bulletin, beginning in January. February's announcements will be printed in January's Diocesan Communicator.

## **NEW DIOCESAN WEB SITE COMING SOON**

The diocese is in the process of developing a completely new web site. At the direction of Bishop Alexander Sample, the new site will provide an attractive, contemporary design that will offer visitors something new nearly every day. The new site will look much different than our current site, and will include many new features. However, it will also continue to provide many of the current features that are on the present site.

Pages devoted to diocesan departments and services will be enhanced, and each parish will have a page on the diocese site which can be used as the parish's main web site. Much of the basic information for the parishes will be database driven (staff, contact information, Mass times, etc.) and will be updated automatically. However, the parish sites will also have the option of utilizing features such as photo uploading, calendar of events, weekly bulletin uploads and multimedia files. The new site will come with a user friendly method for parishes to easily update the special features if they choose to use them. Likewise, the Catholic schools will each have a page on the diocese site that offers basic information along with a variety of features. These can also serve as the primary web sites for the schools, or schools can use the page to link to their existing web sites. There will be no charge to parishes and schools for their page on the diocese site.

The diocese is currently in the design phase of this project and plans to launch the new site in the spring. MediaPro Development, a firm based in Hermansville, has been selected to help us with this project. Prior to launching, the diocese will provide training for staff and parishes.

If you have suggestions or questions about any of the above, please contact Joe Zyble, project manager, at [jzyble@dioceseofmarquette.org](mailto:jzyble@dioceseofmarquette.org) or (906)227-9128 / 800-562-9745, ext. 128.

## **STUDY GUIDE FOR "THE NATIVITY STORY"**

The movie, "The Nativity Story," has received good reviews from both Catholic News Service and Signis, the international association for Catholic communicators. For your information, Pauline Media of Boston has published a study guide for the movie that is available for \$4.95 through <http://www.pauline.org>. Written by Sister Rose Pacatte, FSP, *The Nativity Story: A Film Study Guide for Catholics* is designed for personal or group use, with an entire section devoted to a whole community catechesis approach.

**PICTURING MARY TO AIR ON WNMU-TV JAN. 21**

Please refer to the Bulletin Announcements section for information, as well as a bulletin announcement, about the documentary, *Picturing Mary*, that is airing on public television.

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**DEPT. OF FAITH FORMATION & EDUCATION**

Gloria A. Kalbfleisch

**RITE OF ELECTION:**

The Rite of Election is scheduled for Sunday February 25, 2007 at 3:30 p.m. EST at St. Peter Cathedral. Detailed instructions will be mailed directly to the coordinators.

A Rite of Election Parish Participation form will be sent to pastors, and RCIA Coordinators. This form assists the Department of Faith Formation & Education in planning the ceremony by letting us know which parishes and how many people will be present. You should be receiving this information the second week of January.

**YOUTH MINISTRY:**

Mark your calendars as you begin your planning for next year! The Youth Ministry Training Series (YTS) continues in 2007 with the following sessions:

***February 3, 2007 Plot for Growth***: This seminar will help you foster a growing faith maturity in the teens of your community.

***April 28, 2007 Recruiting and Training Adult Leaders***: A one-day seminar for youth ministers that are looking for innovative ways to inspire adults to become active in youth ministry.

**Come With Me Into the Fields**

The next round of *Come With Me Into the Fields* is scheduled for the following dates and locations.

- Monday, January 22, 2007  
St. John Neumann, Spalding

- Tuesday, January 23, 2007  
St. Ignatius Loyola, Houghton

- Thursday, January 25, 2007  
St. Joseph, Sault Ste. Marie

The registration forms were recently sent to all parishes. Take time and register today! The registration deadline is January 12, 2007. For additional information please contact Denise Foye at 1-800-562-9745 ext. 130 or [dfoye@dioceseofmarquette.org](mailto:dfoye@dioceseofmarquette.org)

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## FINANCIAL SERVICES

Richard R. Schaefer

### **CRIMINAL BACKGROUND HISTORY CHECK FORM EFFECTIVE IMMEDIATELY**

The Criminal Background History Check Form was revised in August 2006. This is the only form you should be using—please destroy all old copies and use only the form included in **Addendum #1** of this Communicator. The old form will no longer be accepted and will be returned. The form can also be found on the Safe Environment Policy Manual on the diocesan website. If you have any questions, please contact Sheila at the Help Desk, 800-562-9745, Ext. 131.

### **IRS Mileage Reimbursement Rate Change:**

The IRS mileage reimbursement rate for 2007 will be 48.5 cents per mile. The new rate goes into effect January 1, 2007.

New Mileage Log and Mileage Reimbursement Report are attached as **Addenda #2 and #3**.

### **Stock Donations to Parishes:**

A year end gift of stock to a parish is a common occurrence, but most parishes do not have the appropriate means to sell the stock. The diocese maintains a brokerage account that can be used by parishes in these instances. If your parish receives a stock donation and you need assistance in liquidating it, please contact Terri Gadzinski at the Diocesan Office for assistance. 1-800-562-9745, Extension 138.

### **Electronic Giving:**

Electronic giving increases offertory income, decreases loose collection, is less administrative work, and provides consistent income.

Electronic giving (also called automatic withdrawal or ACH) is a program by which parishioners specify a weekly or monthly amount to be taken electronically from their bank account which is electronically credited to their parish. It's a convenient, safe and reliable way to make stewardship contributions using electronic transfer. There are distinct benefits to the parishioner and to the parish.

Electronic giving is about HOW people give and making it more convenient. It is NOT about stewardship, if they give, or how much they give.

If you would like to learn more about electronic giving, contact Terri Gadzinski, development director, by telephone at 1/800/562-9745 ext. #138 (or 227-9138), or by e-mail at [tgadzinski@dioceseofmarquette.org](mailto:tgadzinski@dioceseofmarquette.org). Request a copy of our "Guide to Automatic Electronic Giving and the Sunday Offertory."

### **Year End Reminders**

This is a reminder to parishes that W-2 and 1099 Forms, as well as year Contribution Acknowledgements over \$250 have to be sent by January 31, 2007. If you need to order forms (W-2, W-3, 1096, 1099MISC etc.)

You can order free forms and instructions two ways:

1. Order online at [irs.gov](http://irs.gov).

On the left side click on "**More Forms & Publications**".

Then on the bottom of the next page under "**Order**" click on "**Forms and Publication by U.S. Mail**".

You fill out the order form online and you will receive the forms in 7-15 days.

2. Call 1-800TAX-FORM(1-800-829-3676

Diocesan Policy requires that all parishioners be given a statement indicating the amount of their annual contributions to the parish. This statement can be mailed or picked up by parishioners at church. Consideration should be given to adding a message to the statement thanking parishioners for their support.

IRS requires that an acknowledgment be given to donors for individual gifts of \$250 or more. This can be given in any form but must contain information on whether or not you provided any goods or services to the donor in exchange for the donation. If you did provide any, then you must describe the goods or services and make a good faith estimate of their value. The timing requirement on this is that the donor must have it before filing his/her annual income tax return for that year.

IRS also requires that individuals receiving \$600 or more in year for services rendered be given a form 1099 indicating the amount paid. This usually occurs when the parish has an individual that is not an employee and on payroll, but provides some type of service at the parish. The form 1099 must be sent to the IRS along with a transmittal form 1096 by February 28, 2007. The individual must be provided the 1099 form by January 31, 2007.

Please contact Carol Parker at 906-227-9105 if you have any questions regarding the above.

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**OTHER**  
**PROPAGATION OF THE FAITH/HOLY CHILDHOOD ASSOCIATION**  
**Rev. Lawrence T. Gauthier**

**HOLY CHILDHOOD ASSOCIATION (HCA) CONTEST**

Information, guidelines, and entry forms were recently sent to all schools and parishes regarding this year's HCA Artwork Contest. The contest is open to all children grades K-8 who have not previously been named winners in this contest. Winning entries will have their artwork displayed at the Basilica of the National Shrine of the Immaculate Conception in Washington, DC and on the 2007 HCA Christmas cards. If you did not receive this information, please contact Pam at [perickson@dioceseofmarquette.org](mailto:perickson@dioceseofmarquette.org) or 800-562-9745, ext. 102 for a copy of the materials.

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**BULLETIN ANNOUNCEMENTS**

**OPENING MASS FOR DIOCESAN SESQUICENTENNIAL: JAN. 14**

The Diocese of Marquette will open its sesquicentennial year with a special Mass on Sunday, January 14, 2007 at 2:00 p.m. ET/1:00 p.m. CT at Holy Name of Mary Parish in Sault Ste. Marie. Bishop Alexander K. Sample will preside. Since Pope Pius IX erected the Diocese of Sault St. Marie, as it was first known, on January 9, 1857, it is very appropriate that we begin the diocese's 150<sup>th</sup> anniversary celebration close to that date in the first See City. Everyone is invited to participate in the Mass at Holy Name of Mary Church and the reception afterwards in the St. Mary School gymnasium. Angela Johnson, the author of *Seasons of Faith: A Walk through the History of the Roman Catholic Diocese of Marquette 1900-2000*, will be present to sign copies of her book at the reception. Books will also be for sale at the event.

**2007 MONTHLY DIOCESAN SESQUICENTENNIAL CALENDAR PRAYERS**

The sesquicentennial calendar of the diocese contains a prayer for each month of the year that touches upon a different aspect of the living church in our diocese. The prayer for January appears below. You are encouraged to pray and reflect on it throughout the month.

*Blessed are you, Lord, God of all creation, for your gift of our bishops...*

Gracious God, we thank you for the 12 shepherds you have given us to lead, guide and protect the church of our diocese. We thank you especially for our present bishop, Alexander K. Sample, whom you have raised up from among our ranks. We ask you to bless him with wisdom, vision, fortitude and health, as he serves and leads your people. We thank you also for Bishops James Garland and Mark Schmitt who continue to minister to our church through prayer and service. We remember with gratitude the nine other bishops who have gone before us in faith, having guided our diocesan church through difficult and challenging periods of war and economic distress. We give you special thanks for our first bishop, Frederic Baraga, who came to northern Michigan to serve the needs of the Native Americans and early European immigrants who inhabited this area. His sacrifice and dedication to your kingdom are a challenge to us all. We ask that you give him the special grace of being honored among the canonized saints of the church. *Blessed are you, Lord, God of all creation, for your gift of our bishops...*

### **CELEBRATING THE WISDOM OF BISHOP FREDERIC BARAGA**

*(Please publish these weekly parish bulletin announcements on the weekend indicated)*

Jan. 6/7: If canonization were done now as formerly, the people with one voice would have proclaimed Bishop Baraga a Saint on the very day of his death! (Mother Xavier, 1868)

Jan. 13/14: KEE-WANIS: To make one's self known...From the *Ojibwa Dictionary* by Bishop Frederic Baraga, as noted at the first Kiwanis Club Meeting: Detroit 1915.

Jan. 20/21: Remembering the life of Bishop Baraga who died, January 19, 1868. O God, we thank you for the life and holiness of your servant, Frederic Baraga; dear Bishop Baraga, thank you for coming to The Upper Peninsula of Michigan and planting the seed of Faith here for us. Please intercede for us as we continue the work of evangelization. Bless us all, and bless our ministry. Amen.

Jan. 27/28: In honor of Catholic Schools Week, listen to what Frederic Baraga is teaching you: "My dear children make use of your faith; learn well and firmly believe all that Jesus taught us."

### **PICTURING MARY TO AIR ON WNMU-TV JAN. 21**

*(Please publish the weekends of January 13/14 and 20/21)*

*Picturing Mary*, a stunning new, high-definition documentary debuting on public television, explores how images of the Blessed Virgin reflect numerous traditions, devotional practices and cultures. The one-hour program, which actress Jane Seymour narrates, will air on WNMU-Public TV 13 on Sunday, January 21, at 5:00 p.m. ET. *Picturing Mary* allows viewers up-close virtual visits to some of the

world's greatest masterpieces, including Michelangelo's *Pieta* at the Vatican, and an array of art in places like Mexico City and Lake Tana in Ethiopia. Major funding for *Picturing Mary* was provided by the Catholic Communication Campaign.

**ADDENDA**

[Addendum1](#)

[Addendum2](#)

[Addendum3](#)